

CITY OF YUTAN
P.O. BOX 215 – 112 VINE STREET
YUTAN, NE 68073
(402)625-2112

EXTRACT FROM MINUTES OF A SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT YUTAN CITY HALL, YUTAN, NEBRASKA ON THE 12TH DAY OF JANUARY 2023, AT 6:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated method for giving notice, as shown by the Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to the mayor and all members of the city council and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Meeting was called to order at 6:00 p.m. by Mayor Kelly. Councilmembers Thompson, Schimenti, and Peterson were present. Mayor Kelly informed all individuals present of the location of the poster regarding the Open Meetings Act. The meeting was opened with the Pledge of Allegiance.

1) Consent Agenda

- a. Approve Minutes of the December 15, 2022, Special Meeting
- b. Approve Minutes of the December 20, 2022, Regular Meeting
- c. Claims: **Andy's Tree & Lawn Service** \$1,000.00; **Bomgaars** \$444.41; **Bromm, Lindahl Et Al** \$1,030.00; **Canon Financial Services** \$106.00; **Capital Business Systems** \$134.75; **Cardmember Service** \$1,609.94; **Cubby's, Inc.** \$977.15; **Culligan of Omaha** \$50.50; **Edward Schroeder, P.C.** \$9,395.00; **IBTS** \$300.00; **Jennifer Josoff** \$580.00; **John Deere Financial** \$27.00; **JustinCase Enterprises** \$1,412.00; **Konecky Oil** \$20.04; **MUD** \$585.51; **Midwest Laboratories** \$514.00; **NE Public Environmental Health Lab** \$352.00; **NMC Cat** \$46.22; **One Call Concepts** \$1.98; **Payroll** \$16,986.18; **Roadrunner Transportation LLC** \$322.50; **SERVPRO** \$1,295.61; **SYNCB/Amazon** \$440.57; **The Lincoln National Life Insurance Co.** \$318.33; **Time Management Systems, Inc** \$1,500.00; **US Cellular** \$106.57; **Van Ackeren, Laurie** \$23.08; **Water Engineering Inc** \$364.05; **Woster, Luke** \$72.05. **Total without payroll: \$23,029.26. Total with payroll \$40,015.44.**
- d. A motion to approve the consent agenda was made by Thompson and seconded by Schimenti. Upon roll call, vote was as follows YEA: Thompson, Schimenti, and Peterson. NO: None. Motion carried.

2) Open Discussion from the Public: None

3) Other Action Items

- a. Mayor Kelly presented Jonathan Chittenden to fill the empty council seat until December 17, 2024, due to vacancy. A motion to appoint Chittenden to the vacant council seat was made by Thompson and seconded by Schimenti. YEA: Thompson, Schimenti, and Peterson. NO: None. Motion carried.
- b. Jonathan Chittenden joined the council desk and took the Oath of Office for the Yutan

City Council. The oath was signed and given to City Clerk Gay to be notarized. The document is in the meeting file folder.

- 4) Bobbi Pettit from Five Rule Planning presented findings for the Downtown Revitalization Plan, Comprehensive Plan, and Housing Study. Pettit submitted documents to council for review. City Administrator Heaton informed all present these plans will be presented to the Planning Commission and Yutan City Council for vote in February 2023.

5) **Other Action Items**

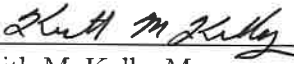
- a. City Administrator Heaton informed all present that the audit from 2022 needs council approval. A motion to accept the audit for FY 21-22 was made by Peterson and seconded by Thompson. Upon roll call, vote was as follows YEA: Thompson, Schimenti, Chittenden, and Peterson. NO: None. Motion carried.
- b. City Administrator Heaton informed all present that he has received two bids for framing and drywall from Home Renovators and JustinCase Enterprises. Heaton is waiting on bids for office insulation and HVAC improvements. Councilmembers Peterson and Chittenden would like to see bids from Home Renovators and JustinCase Enterprises for comparable work. Councilmember Schimenti would like more concrete start and finish dates for the project from each bidder. A motion to table acceptance of office renovation bids until updated bids are received was made by Schimenti and seconded by Chittenden. Upon roll call, vote was as follows YEA: Thompson, Schimenti, Chittenden, and Peterson. NO: None. Motion carried.
- c. Consideration and Acceptance of the Downtown Revitalization Plan
- d. Consideration and Acceptance of the Comprehensive Plan
- e. Consideration and Acceptance of the Housing Study
 - i. A motion to table acceptance of downtown revitalization plan, comprehensive plan, and housing study was made by Peterson and seconded by Thompson. Upon roll call, vote was as follows YEA: Thompson, Schimenti, Chittenden, and Peterson. NO: None. Motion carried.

6) **Items for Next Meeting Agenda:** None

A motion to adjourn the meeting was made by Thompson and seconded by Schimenti. Upon roll call, vote was as follows YEA: Thompson, Schimenti, Chittenden, and Peterson. NO: None. Motion carried.

Meeting adjourned at 7:18 p.m.

NEXT REGULAR MEETING DATE – January 17, 2023, 7:00 P.M.



Keith M. Kelly, Mayor



Rachelle K. Gay, City Clerk-Treasurer

